

Vermont Nursing Facility Resident Days by Payor - Monthly Report

The Division is frequently called upon to provide information, make estimates, and carry out calculations requiring more recent information relating to the resident days for each facility than can be obtained from annual cost reports.

For service provided beginning January 1, 1998, each provider shall file monthly reports showing the numbers of resident days for each month, including paid hold days. The information should be provided on Form 94-5.2F, *Nursing Facility Resident Days by Payor - Monthly Report* and filed with the Division on or before the 15th day of the following month.

Instructions: Part I should include all days for residents of the facility during the current month by payor.

Part II should include any adjustments and/or reclassifications of residents for previous months. A positive number should be put in the payor category to which the resident has been reclassified and a negative number should be used in for the category in which the resident's days were previously reported. The adjustment should be reported separately for each month during which the resident's payor classification has been revised. Normally, the total for each month's adjustments should be zero, except where the resident's days were never reported or were previously over-counted. If the Part II totals are not zero an explanation should be included in the Notes and Comments.

Extra sheets may be used as necessary.

Transitional: For service provided in the last three months of calendar year 1997, providers shall make a final report on the old Form 94-5.2F, *Vermont Nursing Facility Resident Days by Payor - Quarterly Report*, which should be filed along with the new *monthly* report form by February 15, 1998.

Effective: January 27, 1998

s/Veronica Celani by Marjorie Power
Veronica Celani
Director