

Request for Work Papers

Cost Report of <input style="width: 80%;" type="text"/> for Year Ending <input style="width: 80%;" type="text"/>	I hereby request the following work papers. (Be specific.) This request is made pursuant to V.D.R.S.R. §15.1(b). <input type="checkbox"/> Yes <input type="checkbox"/> No
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Adjustment No.	Type of Work Papers <small>(see Instructions)</small>
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You may use additional sheets, if necessary. Are additional sheets attached? No Yes If yes, how many?

I am the representative of the above referenced provider for this matter, pursuant to a Notice of Representation, dated <input style="width: 150px;" type="text"/> and filed with the Division. I understand that all correspondence on this matter will be sent to me. Signature: _____ Date <input style="width: 200px;" type="text"/>	Name and Address of Representative: <div style="border: 1px solid black; height: 80px; margin: 5px 0;"></div> Telephone No.: <input style="width: 200px;" type="text"/>
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IMPORTANT: In order to preserve the provider's rights to appeal the above referenced cost report findings, a *Request for Informal Conference* (Form 92-6.2F) must be filed (received) at the Division of Rate Setting within 15 days of the receipt of the workpapers. If no timely *Request for Informal Conference* is filed the draft cost report findings will become final and no further administrative or judicial review is available.

For Division of Rate Setting use only.

Request filed on: (date stamp)	Work papers sent to provider on _____ Sent by: _____ cc: Provider's Representative
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