

P-2423            Processing Eligibility Decisions (Continued)F.    Change of Circumstance Adjustment

When you become aware of a change of circumstances affecting eligibility or amount of spend-down, enter the change on ACCESS and make an appropriate change in the eligibility.

- 1)    Change in resources (see P-2422 G for ANFC-related Medicaid and P-2421 B #2 for SSI-related Medicaid):

If the recipient receives resources which make him/her ineligible, close the case until the excess resources are depleted.

Warn the recipient at the time of closure that verification of the use of excess resources will be required prior to granting Medicaid if they request retroactive coverage and explain the long-term care transfer of resource policy.

- 2)    Change in income:

- a)    ANFC-related Medicaid (see P-2422 F).
- b)    SSI-related Medicaid.

1.    If the recipient's income was below his/her highest income test and, with the increase, is still below his/her highest income test, enter the changes in the STAT.
2.    If the recipient's income was below his/her highest income test and the increase puts him/her above the highest income test:
  - compute the estimated spend-down for 6 months beginning with the month after closures.
  - update the Medicaid Eligibility panels and close the individual for the earliest date which allows for a 10-day notice.
  - notify the client of the closure using the DSW 220 or DSW 220MD.
  - complete a DSW 214A (Medicaid Spend-Down Record) and enclose with the notice and

pamphlets.

3. If the recipient was already in a spend-down period see  
P-2424 A (SSI-related) or P-2422 F #3

(ANFC-related).

Vermont

PROCEDURES  
Medicaid

Social Welfare

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7/1/93  
F2

Bulletin No. 93-40

P-2423

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- 3)    Change in number of Medicaid group members:
  - a)    ANFC-related Medicaid see (P-2422 F#4).
  - b)    SSI-related Medicaid.
    - close member(s) that left the group.
    - recompute eligibility for remaining or new members.

Notify the client of the changes using the DSW  
220 or  
DSW 220MD.

- 4)    If disability or incapacity changes see P-2421 A or P-2422 A.