

Health Care Provider Stabilization Grant Program: Expenditures Guide

The Health Care Provider Stabilization (HCS) Grant Program allows applicants to request reimbursement for a broad range of items and services purchased to prevent, prepare for, and respond to COVID-19. An expense that is likely to be eligible must meet all three of the requirements below:

- Must be a COVID-19-related expense
- Must be an actual expense incurred during the application period of March 1, 2020 through September 15, 2020
- Must be either a new cost OR the marginal increase of a normal cost
 - A New Cost means a COVID-19-specific cost your entity did not have prior to COVID-19
 - A Marginal Cost means the incremental costs incurred when producing additional units of a good or service. In the case of COVID-19, it specifically means the additional costs (above normal operating costs) that you had because of COVID-19.

LIKELY TO BE ELIGIBLE (INCLUDING, BUT NOT LIMITED TO):	NOT LIKELY TO BE ELIGIBLE:
<ul style="list-style-type: none"> • Supplies used to provide health care services for possible or actual COVID-19 patients; • Equipment used to provide health care services for possible or actual COVID-19 patients; • Workforce testing and training; • Developing and staffing emergency operation centers; • Reporting COVID-19 test results to federal, state, or local governments; • Building or constructing temporary structures to expand capacity for COVID-19 patient care or to provide health care services to non-COVID-19 patients in a separate area from where COVID-19 patients are being treated; and • Acquiring additional resources, including facilities, equipment, supplies, health care practices, staffing, testing, and technology to expand or preserve care delivery. 	<ul style="list-style-type: none"> • Any billable costs; • Training for the purposes of training individuals to pursue the same activities as their paying careers (for example, vocational, academic, or professional training); • Training conducted for only a brief period, or at irregular intervals. • Normal operating costs; • Unemployment Insurance; • Vacation buybacks and other types of staff bonuses; • In most cases, permanent renovations are not eligible unless the Applicant can demonstrate that the work can be completed in time to address COVID-19 capacity needs and is the most cost-effective option; and • Any future or anticipated costs.

VALIDATING EXPENSES

TYPE OF EXPENSE	TYPE OF INFORMATION TO SUPPORT EXPENSES REQUESTS
For Labor	<ul style="list-style-type: none"> • Number of personnel; average hours per day; average days per week; and • Average pay rate. If not available, AHS will estimate at \$20 per hour
For Equipment	<ul style="list-style-type: none"> • If Applicant's own equipment: the amount of equipment used, by type; average hours per day; and days per week; and hourly rate. If not available, AHS will estimate based on AHS equipment rates. • If rented equipment, rental agreement with pricing; or purchase price, if purchased.
For Materials	<ul style="list-style-type: none"> • Amount of materials, by type; and • Purchase or stock replenishment cost.
For Contract Work	<ul style="list-style-type: none"> • A copy of the request for proposals, bid documents, or signed contracts, if available. If contracts are not available, provide unit price estimates with the basis for the unit prices (e.g., historical pricing, vendor quotes).
For Other	<ul style="list-style-type: none"> • High-level information which can substantiate costs