

**VT Medicaid Request for Per Diem Rate for Mental Health**

**Extended Stays in Emergency Departments**

The following information must be provided to the Department of Vermont Health Access (DVHA) (**toll-free fax 855-275-1212**). The Utilization Reviewer will contact the facility within 3 business days via fax with authorization decisions after notification is received and reviewed by the DVHA.

**There will be no authorization unless the following information is provided in full to DVHA**

Date of Admission to ED: Click to enter a date. Time of Admission to ED: Click to enter text.

Date of Discharge: Click to enter a date. Number of days being requested: Click to enter text.

Member Last Name: Click to enter text. First Name: Click to enter text.

Medicaid ID Number: Click to enter text. Date of Birth: Click to enter a date. Gender: Click to enter text.

Address: Click to enter text. County: Click to enter text.

Was the member homeless upon admission? [ ]  Yes [ ]  No

Was the member admitted involuntarily? [ ]  Yes [ ]  No

If member had Medicare, had Medicare days been exhausted during the ED stay? [ ]  Yes [ ]  No

Did the member have a guardian (DCF, or Public Guardian)? [ ]  Yes [ ]  No

If “Yes,” guardian’s name: Click to enter text.

Was the patient receiving mental health services in Vermont from a Community Mental Health Center (CMHC)?

[ ]  Yes [ ]  No If “Yes,” name of agency: Click to enter text.

If the answer to the previous question is “No,” was the patient receiving other mental health services in Vermont?

 [ ]  Yes [ ]  No If “Yes”, name of provider: Click to enter text.

---------------------------------------------------------------------------------------------------------------------

Requesting Hospital: Click to enter text. VT Medicaid Provider Number: Click to enter text.

Contact Person for Authorizations: Click to enter text.

Phone #: Click to enter text. Return Fax #: Click to enter text.

Please submit this form with attached supporting clinical documentation (crisis screening, MD, RN, SW notes, all referrals made with dates and statuses)

 Updated 12/07/22