

**BerryDunn Group Contract #27881**  
**Task 11 – Ad Hoc - Task Order #001-A – AMENDMENT 1**

It is agreed by and between the State of Vermont, Department of Vermont Health Access (hereafter called the “State”) and Berry Dunn McNeil & Parker, LLC, d/b/a BerryDunn, (hereafter called the “Contractor”) that Task Order #001-A of the contract on the subject of providing assistance with the development of uniform reporting requirements and business processes for specialized programs, effective February 1, 2015, is hereby amended effective March 17, 2016, as follows:

**By deleting Task Order #001-A in its entirety and substituting in lieu thereof the following Task Order #001-A:**

<b>Task Title/Type of Activity:</b>	Project Planning and Project Management
<b>Responsible Fiscal Party - List Department(s):</b>	DVHA
<b>Amount Requested for Approval:</b>	\$31,605.00
<b>Affiliate Number/Internal Financial Information:</b>	
<b>Funding Source:</b>	Task 1: covers project management activities, no additional money will be paid out of task. Task 11- Ad Hoc – TO #001-A: 147 hours @\$215 per hour = \$31,605 (to cover additional hours, ad hoc funding).
<b>Effective Dates:</b>	October 1, 2015 through December 31, 2015
<b>Project Contact Information:</b>	Ashley Berliner

**1. Scope of Work**

This is a Task Order between the State of Vermont, Department of Vermont Health Access (hereafter called “State”) and BerryDunn (hereafter called “Contractor”). This Task Order is entered into in accordance with Contract No. 27881 dated 2/1/2015 (the “Contract”), between the State and Contractor. The parties acknowledge and agree that this Task Order is subject to and shall be incorporated in and become a part of the Contract. This Task Order shall not in any way amend, conflict with or supersede the original Contract. For purposes of this Task Order, the terms and conditions of Attachment C, Attachment A and Attachment B of the Contract, in that order, shall take precedence and supersede in the event of any ambiguity, conflict or inconsistency with the provisions in this Task Order, including any attachments hereto. All capitalized terms used herein and not otherwise defined shall have the meaning set forth in the Contract.

**TASK 11 - Ad Hoc**

**Project Planning and Management**

This Task Order implements both Task 1 and Task 11 in the Contract between the parties. The purpose of this specific Task Order is for the Contractor to complete project management tasks as noted below in Section 2. The Project Management tasks involve project planning and ongoing project management throughout the duration of the contract in order to support the construction of the future Medicaid Management Information System (MMIS). More specifically, the Project Management Task supports analyzing program specifications for Specialized Programs in the State of Vermont funded by the Medicaid Program through the Department of Children and Families, the Department of Mental Health, The Department of Aged and Independent Living, The Department of Health and the Department of Corrections. By the terms “program specifications” the parties mean data elements including, but not limited to, data collection, claiming data, coding data, integrated eligibility elements, and generally how each of these Departments uses the current MMIS system to pay for program costs. With this “program specification” information, DVHA will use

this information to build a new MMIS system. To perform the project management tasks in Section 2, the parties agree that the Project Planning and Management Tasks will comprise the following hours, in the following months:

Month	Added Hours
October	56
November	56
December	35

**2. Deliverables**

**The hours in Section 1 above will be used by the Contractor to perform all the following deliverables for this task order.**

1. Inputs into Project Scope Statement, Updated Project Management Plan, Updated Weekly Project Schedule
2. Change Requests (as appropriate)
3. Updated State SharePoint site
4. Weekly Project Status Reports and Meetings, Updated Action Items Log on State SharePoint
5. Updated Risk and Issue Logs on SharePoint, Monthly Watch List Item, Risk, and Issue Meeting (as needed)
6. Inputs into Stakeholder Register by Project Phase, Inputs into Subject Matter Expert Register by Project Task
7. Inputs Into Integration/Coordination Matrix, Inputs into Strategy for Integration of SPP, Inputs into Other HSE Projects

**3. Payment Provisions**

**DVHA agrees that for the deliverables in Section 2, it will pay the Contractor the following amounts, based on the hours performed and the rates listed below:**

Month	Added Hours	Hourly Rate*	Total Cost
October	56	\$215	\$12,040
November	56	\$215	\$12,040
December	35	\$215	\$7,525
Total Cost	147 hours @215 per hour = \$31,605		

\*Hourly Rate is \$215 inclusive of all out-of-pocket expenses

DVHA will pay for services under this task order only as hours have been performed. The hours noted above are maximum amounts are not payable unless hourly work has been completed. The parties agree that the hourly rates include all obligations of DVHA under this Task Order. No travel, costs, materials may be billed by the Contractor. This task order may not exceed \$31,605, or 147 hours at a rate of \$215.00/hour.

**Approval:**

BerryDunn	Charles K. Leadbetter, Principal	
Approval Signature		Date
DVHA Business Lead:	Ashley Berliner	
Approval Signature		Date
DVHA Contract Administrator	Susan Whitney	
Approval Signature		Date

Attorney General's Office	Michael Barber	
Approval Signature		Date

Comments: \_\_\_\_\_

\*Must be signed by all parties prior to commencement of work\*