



DATE:

AUGUST 6, 2012

STATE OF VERMONT

DEPARTMENT OF VERMONT HEALTH ACCESS

AMENDMENT # 1 TO THE RFP:

HSE – DISASSEMBLE HEALTH CARE FROM ACCESS ANALYSIS

REQUISITION NUMBER: 03410-107-12

AMENDMENT #1

The selection process for State of Vermont RFP document #03410-107-12 posted on June 21, 2012 will be amended as follows:

By adding the following language to Section 2.2. (Selection of the Apparently Successful Bidder) on page 12 of 40:

As part of the selection process, the State reserves the right to interview, either in person or via phone, all candidates for on-site staff that are proposed to fulfill the development work defined within this SOW.

By deleting the “Criteria for Scoring” table on page 11 of 40, and substituting in lieu thereof the following table:

CRITERIA FOR SCORING	Total possible points
1 Information from the BIDDER	
A. Quality of Bidder’s Experience	25
<ul style="list-style-type: none"> • A minimum of two (2) years corporate experience with similar systems analysis or design projects within the past five (5) years. 	15
<ul style="list-style-type: none"> • Demonstrated customer satisfaction with services in similar projects as stated on corporate references. 	10
B. Bidder’s Capacity to Perform	25
Project Manager’s Qualifications <ul style="list-style-type: none"> • A minimum of five (5) years experience in managing project schedule, scope, resources, risk, and communication. 	10
Technical Staff’s Qualifications <ul style="list-style-type: none"> • A minimum of five (5) years experience in technical analysis of information systems, at least three (3) of which must be in a lead position. • A minimum of three (3) years experience as technical lead in leading and facilitating multi-disciplined business (program) and technical staff teams to analyze, document, and diagram systems. • A minimum of five (5) years experience in programming and testing in the appropriate programming environment. 	15
2 TECHNICAL PROPOSAL/PROGRAM SPECIFICATIONS	
A. Responsiveness to Specification of Work (Chapter 3)	25
Degree to which the proposal adheres to all aspects of the bid requirement. The vendor understands of work to be performed. This will be determined by the approach to the work and the time estimates to perform each activity. <ol style="list-style-type: none"> 1. Quality of understanding of work 2. Adequate staff to meet deadlines 3. Realistic time estimates for each activity proposed 	25
B. Program Cost	25
Schedule A: Summary Project Costs <ul style="list-style-type: none"> • Use form Schedule A Budget Submittal Form to itemize your program costs. 	15
Schedule B: Detail of Expenses <ul style="list-style-type: none"> • In narrative form explain how figures for salary, benefits, phone, mileage, buildings and facilities were determined. 	5

Schedule C: Allocation Methods <ul style="list-style-type: none">• In narrative form, describe your method for allocating your administrative costs (not to exceed 13%).	5
Schedule D: Related Party Disclosure <ul style="list-style-type: none">• In narrative form, disclose all related party relationships including cost purpose and approval process.	0
OVERALL TOTAL SCORE	100