

State of Vermont  
Office of Vermont Health Access  
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Williston, VT 05495-2806  
[www.ovha.state.vt.us](http://www.ovha.state.vt.us)

[Phone] 802-879-5900

Agency of Human Services

**Amendment to Memorandum of Agreement**

Date: March 30, 2007

To: Patricia Crocker, Executive Director, Vermont Public Transportation Association (VTPA)

From: Joshua Slen, Director

RE: SFY 07 VPT Transportation Provider Agreement

This is an amendment to the Addendum to the Memorandum of Agreement (MOA) between the Vermont Public Transportation Association (VPTA) and Office of Vermont Health Access (OVHA) dated June 19, 2006 ("Parent MOA"). The amendment will bring VPTA into compliance with CMS regulations concerning the public transit bus pass program. VPTA will incur administrative costs for the following:

1. Administrative Costs for providing screening, eligibility approval, and billing for bus passes in Chittenden County in the amount of \$31,191.80.
2. Administrative Costs for Special Services Transportation Agency (SSTA) which represents transition costs for the months of May and June of 2007 in the amount of \$9,814. The transportation broking services are transiting from Chittenden County Transportation Authority (CCTA) to SSTA.

A one time payment of \$41,005.08 will occur on 4/13/07.

**By changing on page 6, Section 9 heading to the following:**

"9. VTPA Central Office – Broker Support, Bus Pass Program, and Technical Assistance:"

**By adding on page 6 to Section 9 – VPTA Central Office – Broker Support, Bus Pass Program, and Technical Assistance:**

"j. Effective May 1, 2007, VPTA will provide eligibility determination, eligibility approval, and Medicaid billing for all bus passes procured through Chittenden Country Transportation Authority (CCTA)."

**By adding on page 7, Section 13 Other Contract Provision, second paragraph Urban Area Buss Pass Program.**

" Effective May 1, 2007, VPTA will determine eligibility, approve eligibility, and bill for bus passes provided to Chittenden County residents through Chittenden County Transportation Authority (CCTA).



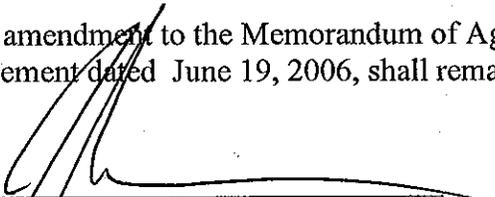
**By adding on page 7, Section 13 Other Contract Provision, third paragraph Special Services Transportation.**

“Effective July 1, 2007, SSTA will be responsible for the transportation brokering contract that was previously administered by CCTA.

**By adding the following attachment:**

Attachment B – 1 Estimated Costs for Staffing for Pass Program and SSTA Start up Costs

The amendment to the Memorandum of Agreement consists of 3 pages, all provisions of this previous agreement dated June 19, 2006, shall remain unchanged and in full force and effect.

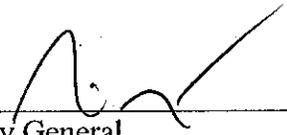
  
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Joshua Slen  
Director  
Office of Vermont Health Access

4-13-2007  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Patricia Crocker  
Executive Director  
Vermont Public Transportation Association

4/11/07  
\_\_\_\_\_  
Date

Approved as to Form

  
\_\_\_\_\_  
Attorney General

4/5/07  
\_\_\_\_\_  
Date

**Attachment B - 1**

**VPTA Estimate Cost of Adding Staffing for Pass Program**

		<b>March 1, 2007 -- June 30, 2007</b>	
Medicaid FT Co-coordinator	\$13.50/p/hr = FT 2080 Hours	\$	9,360.00
Health, Disab, Life Insurance	Employee + 1 Dependant	\$	3,520.00
	Payroll Taxes	\$	865.80
Personnel Recruitment Exp.	<b>One Time Expense</b>	\$	2,246.00
<b>Programming</b>			
A Utility Pass Track & Billing	<b>One Time Expense</b>	\$	7,200.00
<b>Supply of 10,000 Passes</b>	<b>Approx 3-Year Expense</b>	\$	8,000.00
<b>SSTA Start Up May&amp;June (See below)</b>		\$	9,814.00
			<b>FY 2007</b>
<b>Full Year Cost of New Emp</b>	<b>Partial Year + Startup</b>	\$	<b>41,005.80</b>

**SSTA - May & June 2007**

Start Up Costs

Items	SFY '07	May/June
	Percentage	Budget
Salaries	42.4%	\$ 4,166
Benefits	5.1%	\$ 500
Legal/Consult	0.0%	\$ -
Office Supplies	1.0%	\$ 100
Telephone	1.0%	\$ 100
Postage	0.0%	\$ -
Travel	1.5%	\$ 150
Photocopy	0.0%	\$ -
Office Rent	0.0%	\$ -
Office Utilities	1.6%	\$ 153
Audit	0.0%	\$ -
Acctg Services	0.0%	\$ -
Personnel Train	0.0%	\$ -
Personnel Ads	0.0%	\$ -
Insurance	0.0%	\$ -
Fees	0.0%	\$ -
Printing	0.0%	\$ -
Mktg-Educ Ads	0.0%	\$ -
Off Equip Maint	0.0%	\$ -
Off Equipment	24.8%	\$ 2,431
Furniture	0.0%	\$ -
Service Charge	0.0%	\$ -
Off Maintenance	22.6%	\$ 2,214
Interest	0.0%	\$ -
	100.0%	\$ 9,814