

MEMORANDUM

TO: Jeb Spaulding, Secretary, Agency of Administration (AOA)

FROM: Susan Besio, Commissioner, Department of Vermont Health Access (DVHA)

THROUGH: Doug Racine, Secretary, Agency of Human Services (AHS)

DATE: January 19, 2011

SUBJECT: Amendment to Kevin Veller Contract # 14728
Current Duration is 03/16/09-03/15/11 Current Value is \$158,000.00
Proposed Duration is 03/16/09-03/15/12 Proposed Value is 237,000

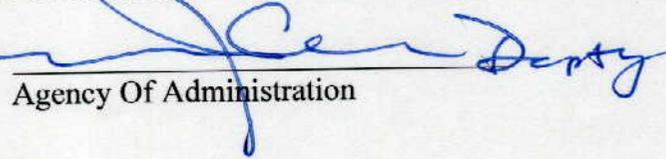
The Department of Vermont Health Access is requesting approval to extend our contract with Kevin Veller for the contracted position of Health Care Reform Outreach and Enrollment Coordinator. The contracted position works with the Director of Health Care Reform, the Commissioner of DVHA and the Outreach Enrollment Steering Committee and is responsible for the following:

- Collaboration with DVHA and other AHS departments, BISCHA, and the Director and Assistant Director of Health Care Reform to support ESI, Catamount Health communication activities (implementation of the continuing communications plan).
- Support and partner on production and distribution of material and communications activities related to Health Care Reform outreach and enrollment.
- Liaison to private insurance carriers for Health Care Reform outreach and enrollment activities.
- Liaison to key stakeholders to collect and monitor information that may need to be communicated to beneficiaries, providers, broader stakeholder groups, legislators, etc.
- Attendance at public meetings and events related to ESI, Catamount Health and Health Care Reform outreach and enrollment
- Oversees any OVHA contracts related to ESI, Catamount Health and HCR outreach and enrollment activities.

We are extending this contract under the approval of the Agency of Administration to extend a contract for a maximum life of three years. We are not going out to bid for a new contractor because of the importance of continuity with these projects. Kevin Veller has been part of the Green Mountain Care marketing and outreach efforts from its outset and has significant accumulated experience. Because of changes that will be proposed in the Governor's budget that will require stepped up outreach efforts, continuity will be extremely important over the coming months. Putting the contract out to bid at this juncture could negatively impact the Governor's proposes initiative.

The new contract duration for this amendment will begin on March 16, 2011 and end on March 15, 2012 (a 1 year extension). The amount of the contract will be increased by \$79,000 and the new amount will be \$237,000.

The competitive process for this contract was handled as a simplified bid process according to Bulletin 3.5. The funding for this contract will be covered by the Global Commitment to Health Appropriations for the term of the contract. This contract complies with all mandatory provisions of AOA Bulletin 3.5.

Approval:  02/05/11
Agency Of Administration

AMENDMENT

It is agreed by and between the State of Vermont, Department of Vermont Health Access (hereinafter called "State") and **Kevin Veller** with a principal place of business at 75 DeForest Road, Burlington, VT 05401 (hereinafter called "Contractor") that the contract originally entered into on March 16, 2009 is hereby amended effective March 16, 2011 as follows:

By deleting on page 1 of 18, Section 3 (Maximum Amount) and substituting in lieu thereof the following Section 3:

3. Maximum Amount. In consideration of the services to be performed by the Contractor, the State agrees to pay Contractor, in accordance with the payment provisions specified in Attachment B, a sum not to exceed **\$237,000.00.**

By deleting on page 1 of 18, Section 4 (Contract Term) and substituting in lieu thereof the following Section 4:

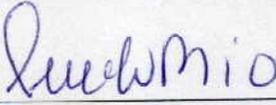
4. Contract Term. The period of Contractor's performance shall begin on March 16, 2009 and end on March 15, 2012.

By replacing on page 5 of 18, Attachment B (Payment Provisions), the last sentence in Item #1, with the following:

The maximum dollar amount payable under this agreement is not intended as any form of a guaranteed amount. The Contractor will be paid for services specified in Attachment A, or services actually performed, up to the maximum allowable amount specified in this agreement. State of Vermont payment terms are Net 30 days from date of invoice, payments against this contract will comply with the State's payment terms. The payment schedule for delivered products, or rates for services performed, and any additional reimbursements, are included in this attachment. The following provisions specifying payments are:

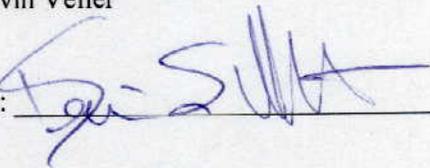
This amendment consists of one (1) page. Except as modified by the above amendment, all provisions of the original contract as previously amended shall remain unchanged and in full force and effect.

STATE OF VERMONT:
Department of Vermont Health Access

By: 
Susan Besio, Commissioner

Date: 2/24/11

CONTRACTOR:
Kevin Veller

By: 

Date: 2/23-2011